

Competency Assessment

Outline	Learning Objectives
<p>This two-day program covers the knowledge and skills that a person should possess to conduct competency assessments on identified procedures and tasks. The person will also develop effective coaching and feedback skills.</p>	<ul style="list-style-type: none"> • Understand the importance of competency standards. • Define the different interactions that competency has with processes within the corporation. • Become familiar with assessment methodology. • Understand the roles and responsibilities of the Assessor. • Recognize the importance of the assessment. • Become proficient in conducting a competency assessment. • Proficiency in reviewing the assessment with the worker. • Understand the importance of proper coaching, feedback and mentoring.
	Competencies
	<p>Participants are required to complete a written competency check to minimum 80% level in order to obtain a pass mark. The participant will also be evaluated on an assessment exercise utilizing all the knowledge and skills developed in the course.</p>

Note:

Although the theory component is based on generic concepts this program is typically customized to include the clients specific assessment process, tools and procedures/tasks.

To book this course, or for more information, contact Global Training Centre at:
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